

## BOARD MEETING MINUTES - JULY 9, 2024



Called to Order (time): 6:38 p.m.

Conducted by: Barbara Mathews

Attendees: Barbara Mathews, Maria Copak, Fern Fujimoto, Barbara Kaiser (BJ), Vangie Gorman, Linda McKenna, Elizabeth Eastman, Evie Rienstra, Jennifer Hayford, Linda Adams, Dorothy Martinez\*, Katherine Rolletta\*, Phyllis Hodel\*, Joan Moreno\*, Pam Waters\*  
(\*non-voting)

Barbara Mathews welcomed everyone and thanked them for coming. She announced that SCCQG will have a sign in link (SCCQG.org) for a virtual meeting on Saturday, July 13<sup>th</sup>. All Board members should plan to sign up.

TREASURER'S REPORT: \$12,343.92 ending balance;

Per B Mathews \$2,690.62 allocated for charity

\$225.00+\$430 (cash) allocated for retreats

- New forms to be created for Finance Report (tracking) and reimbursement requests.
- Signing up for online banking
- Looking into possibly using Venmo
- Vangie to get an inventory of Guild property from Jeri
- **Board, Appointed Officers, Auxiliary and Community Chairs please bring proposed budgets to next Board meeting.**

MEMBERSHIP: 94

APPOINTED OFFICERS/STANDING CHAIRS:

Community Projects: Sue Carter

Membership: Linda McKenna

Communications: Elizabeth Eastmond

Challenges: Evie Rienstra and Jennifer Hayford

Retreat/Event Coordinators: Linda Adams and Mary Mertz

***Elizabeth moved the above list be accepted/approved as presented.***

***Fern seconded. Motion passed unanimously.***

AUXILIARY POSITIONS:

Show & Share: Dorothy Martinez & Katherine Rolletta

Door Prizes: Debbie Warner

Greeter: Debbie Warner

Mystery Box: Pam

Past President: Jeri Read

Photographer: Theresa Ortiz (in conjunction with Communications)

***Elizabeth moved the above list be accepted/approved as presented.***

***Fern seconded. Motion passed unanimously.***

COMMUNITY PROJECTS CHAIRS: (Report to Sue Carter)

Quilts of Valor: Phyllis Hodel & Joyce Stanger

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VA Quilts: Andie and Dawn Babbe

Neonatal Quilts: Tami Alexander

*(Vacant positions: Happy Bags, Survivor Bags, Hospice/Comfort Quilts, SCCQG Rep)*

Discussion followed regarding whether there could/should be changes to number and options going forward. Barbara will contact Sue Carter and issue will be addressed at next board meeting.

### PAST BUSINESS:

- Ways & Means, Block of the Month, and Hospitality positions still needed. Discussion followed. Barbara had some people she would follow up with and invited other Board members to contact member(s) they might think would be interested.
- Discussion regarding Facilities Coordinator and Saturday Sew Day Coordinator

### NEW BUSINESS:

- July 16 Program – Filling existing Happy Bags. Members are invited to immediately take bags with them for any groups they might know of (church, day care, etc.) that could use them.
- Jennifer and Evie announced first challenge will be presented at July 16 General Meeting
- Goeske Center cupboard key – Discussion of who should have access. Barbara will contact Center contact to update list.
- Discussion of possible changes to food/potluck at General Meetings. We will be discontinuing this until Hospitality Chair position is filled.
- Discussion of possible changes to Door Prizes and Mystery Basket process
- Discussion of expiration of Zoom contract and possible change to Facebook Live for General Meetings. Zoom possibly only needed for Wednesday Night Sew In
- SCCQG insurance renewal information delayed from them. Hope to learn more at 7/13 meeting. Discussion of who needs to be shown as additional insured (Goeske Center, Lake Mathews Community Room). Regarding the need for a SCCQG rep, Barbara will have more information after 7/13 meeting.

### MISCELLANEOUS:

- Communications: 1) Members Only password will be updated on blog; 2) Website renewal due at first of year (with updated payment info); 3) Google space maxing out – discussion followed
- December General Meeting date needs to be changed due to Goeske Center being closed.
- January General Meeting date needs to be changed due to conflicting with Road to California preview night.

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- Barbara indicated that elected Board Members and Standing Chairs are to attend Board meetings. Auxiliary and non-voting chairs are invited and welcome to attend; however, it is not mandatory that they do so unless they have business to discuss.
- **NEXT BOARD MEETING: TUESDAY, AUGUST 13 AT 6:30PM**

Elizabeth moved that meeting be adjourned. Barbara Kaiser seconded. Passed.

Time Meeting Adjourned: 8:56 p.m.

Minutes submitted by: Barbara Kaiser