

BOARD MEETING MINUTES – SEPTEMBER 10, 2024

Called to Order (time): 6:44 p.m.

Conducted by: Barbara Mathews



Attendees: Barbara Mathews, Fern Fujimoto, Barbara Kaiser (BJ), Linda Adams, Vickie Mihelich, Sue Carter, Vangie Gorman, Charlotte Byrne, Kay Whiteside, Mary Mertz (via Facetime)

Absent: Maria Copak, Linda McKenna, Elizabeth Eastman, Evie Rienstra, Jennifer Hayford

Barbara Mathews called the meeting to order. It was questioned and confirmed that there was the necessary majority (quorum) of voting members needed to conduct business.

MINUTES – Minutes from August 13, 2024 meeting were presented for changes/approval. It was requested to amend the minutes to include Trash to Treasures discussion originally omitted from the minutes. Vickie Mihelich moved to accept the minutes as amended; Linda Adams seconded and motion passed unanimously.

TREASURER'S REPORT: Ending balance as of July 31, 2024 - \$10,921.42; Income - \$1,367.24, including \$191.45 (net) from Trash to Treasures; Expenses - \$902.27. Ending balance as of August 31, 2024 - \$11,386.39. Barbara Kaiser moved to approve the treasurer's report as presented; Charlotte Byrne seconded; motion passed unanimously.

- Vickie Mihelich brought a draft of a proposed budget for the Board to review. Discussion followed. Vickie will have the proposed budget finalized to present to the general membership for approval at the General Meeting on September 17, 2024
- **Noted for future budgets, a budget committee should be formed in April to prepare a proposed budget; the committee to meet in May to draw up the proposed budget to be presented for approval at the June General Meeting.***
- SQUARE (for electronic payments): Vickie explained usage and the fees involved which are charged per use. She will present this information to the members at the General Meeting on September 17.

PRESIDENT'S REPORT:

- Zoom – Cassandra Gray has purchased (at her expense) a Zoom account to use for Wednesday Night Sew Night only.
- Barbara Mathews is still researching options for General Meetings.
- Checking on possible options for binders for record keeping (required for all elected/appointed positions)

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- Barbara presented the possibility of RQG applying to be a Road 2 California Spotlight Guild. If chosen, quilts by RQG would be hung in the hall at Road. Discussion followed. Board consensus: yes, submit application.

MEMBERSHIP: 98 members; 58 signed in at August General Meeting; 3 guests. 4 new paid members including 3 past members who renewed and 1 new member.

- Regarding membership cards. Elizabeth Eastmond had previously indicated she could create a fill-in, printable card in the Members Only page of blog. Barbara Mathews will follow up with her.
- Membership Pins: Pin will be free to new members; replacement for lost pins will be \$5.

COMMUNITY PROJECTS CHAIRS:

- Sue Carter reported that Phyllis Hodel is looking for members to take kits and piece quilts as well as still needing volunteers to do the quilting.
- It was suggested that specific QOV sew day(s) could be scheduled to assist with piecing tops. Discussion relative to QOV National Sew Day followed.
- Discussed upcoming QOV presentation (Sept 15) with Barbara Mathews and Barbara Kaiser indicated they could be there to assist.

POSITIONS APPROVAL:

- Communications (co-chair): Kay Whiteside
Vangie Gorman moved to approve Kay's appointment. Barbara Kaiser seconded. Motion was approved unanimously.

SCCQG REPORT

- Charlotte Byrne reported on [frustrating] process to coordinate the County, SCCQG and their insurance carrier for necessary Certificate of Insurance with additional insureds.

BOM – Susan Miller will be at September 17 General Meeting to discuss and present a sample of the next Block of the Month.

PROGRAMS

- Review of August Trash to Treasures: the consensus is that it went well considering short notice. In the future, it should be promoted well in advance. It was suggested that more space (extra tables, side, and back counters) could be made available for everyone's "stores." There was also a suggestion that perhaps it could be done twice a year – in March and August.
- September – Speaker, Tina Curran
- October – Guild members special Show & Share of Fall/Halloween projects
- November – Annual Gift Exchange

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- December – Holiday Potluck
- Working on ideas for January and going forward – some ideas suggested

RETREATS

- Viña de Lestonac – May 2-4, 2025
 - Deposit of \$1,375 was paid
 - Based on 18 participants (double occupancy) cost would be \$382
 - Non-refundable deposit of \$200/person due by November Guild Meeting to reserve participant's place.
 - 2nd installment due at January Guild Meeting
 - Any remaining balance due at March Guild Meeting
- Ayres Retreat Moreno Valley – November 1-3
 - 21 people signed up and all have booked rooms with the hotel.
- Beach Retreat – October 23-26, 2025 (tentative)
 - Based on 18 participants, \$465/person

Vickie Mihelich moved to approve release of funds for facility deposit, if needed before enough monies are collected to cover this deposit. All funds to be reimbursed upon receipt of participant's deposits. Linda Adams seconded the motion. Motion passed unanimously.

MISCELLANEOUS:

- 501 3c – info needed from Fern Fujimoto regarding process, fees, etc. To be discussed at next meeting – first report on October agenda.
- December gifts for members was discussed; shelved until next meeting with no action taken.
- Barbara Mathews informed the Board that there are a couple of Guild members who reserved places and attended a previous retreat, but failed to pay for their participation. She has attempted repeatedly to collect the monies due without success. It was suggested that she attempt one more time by attaching a copy of the agreed upon payment schedule to a text message strongly requesting that all monies due to-date on that schedule be paid immediately.
- Barbara Mathews will not be at either the October Board meeting or the October Guild Meeting. She will be contacting Maria Copak about chairing both in her absence.

- **NEXT BOARD MEETING: TUESDAY, OCTOBER 8, 2024**

Time Meeting Adjourned: 9:34 p.m.
Minutes submitted by: Barbara Kaiser

***Amendment added per October 8, 2024 RQG Board Meeting**

Submitted as amended by: Barbara Kaiser