

BOARD MEETING MINUTES – OCTOBER 14, 2025

Called to order at 6:42 pm
Conducted by Barbara Mathews



Attendees: Barbara Mathews, Kay Whiteside, Linda McKenna, Linda Adams, BJ Kaiser, Mary Walton, Amy Printup, Evie Rienstra, Vickie Mihelich, Barbara Filbin, and Jeri Read

Absent: Eva Newman and Maria Copak

MINUTES

- Amy Printup entered a motion to approve the September Board Minutes as presented. Linda McKenna seconded the motion. Motion carried.

TREASURER'S REPORT – Vickie Mihelich

- Beginning Balance August 31, 2025 - \$9,824.92
- Income - \$1,750.51
- Expenses - \$509.65
- Ending Balance September 30, 2025 - \$11,068.78
- Linda McKenna entered a motion to approve the report as presented. Linda Adams seconded the motion. Motion carried.

Old Business (Previous Action Items)

VICKIE

- Budget Committee meeting - **COMPLETED**

BARBARA MATHEWS

- Follow up with Leah Zeiber – still trying to contact her
- Follow up regarding Ontario workshop for kids – **COMPLETED**
 - See under new business for additional information/possibilities

KAY

- Following the Board meeting, create, publish, and email a reminder/invite of upcoming guild meeting to all current guild members. (Ongoing)
- Update the website with upcoming news/programs (Ongoing)
- Create and publish post-guild general meeting blog/newsletter including pictures taken by photographer to everyone on the subscription list. (Ongoing)
- Coordinate with BJ and/or Eva the membership roster on website and email distribution lists. (Ongoing)
- Update automatically “Other Guilds’ News” on website as information is received. (Ongoing)

LINDA ADAMS

- Announce at general meeting which members (group) are responsible for potluck at next general meeting. (Ongoing)

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LINDA MCKENNA

- Advise, as available, regarding insurance/dues payment – see SCCQG report below

EVIE

- Follow up with Hoffman regarding Spring tour (Ongoing)
 - Evie needed actual date for Ayres Spring retreat before proceeding. (See her report in New Business below)

MARIA

- Follow up with Goeske regarding table set-up at meetings.
 - In Maria's absence, Barbara Mathews reported on interface with Goeske regarding room set-up and Goeske's stricter requirement for vacating the premises follow a meeting. Discussion followed regarding Guild contact person(s) and how best to communicate with Goeske personnel. Barbara Mathews will do further follow up since she is the contact person Goeske has on their records

New Business

President – Barbara Mathews

- Regarding Ontario Art Festival, Barbara reiterated details:
 - Pays guilds \$500 to have a booth at their event to teach interested attendees how to piece a block, etc.
 - She indicated that if there was something similar in the Riverside, Corona, Norco area it might be something to consider.
 - Mary Walton to follow up
- Barbara presented for consideration changing the Guild General Meeting start time from 6:30 p.m. to 6:00 p.m. to aid in ensuring meetings conclude in time to meet Goeske's end-time requirement.
 - Kay Whiteside entered a motion to approve this change. Amy Printup seconded the motion. Following discussion, a vote was taken and the motion passed*. (Based on the (*) note below, this vote can only be Board approval to submit change to the General Membership.

***Note: changes to the Standing Rules cannot be made solely with a vote of the Board, but must be presented for voting to the General Membership at a General Meeting.**

Treasurer / Budget – Vickie Mihelich

- The 2026 Budget Committee met and Vickie presented the following:
 - The current budget showing Budgeted for the Year vs. Actual Income/Expenses as of September 30, 2025
 - A proposed 2026 Budget based on that comparison

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- Jeri Read noted that there was no line item for the Opportunity Quilt project. After much discussion, the following was determined:
 - Expense - \$750
 - Taxes - \$150
 - Income (anticipated) - \$3,000
- With that line item added, Vickie will have 2026 Proposed Budget posted on the website by November 1, 2025, to be presented at the November General Meeting and voted on at the December General Meeting.

Communications Report – Kay Whiteside

- Reported since she will be traveling between October 24th and November 8th, it is important that everyone provide her with all reports/communications in a timely manner to publish before she leaves.

Ways & Means – Mary Walton

- After much discussion regarding Guild objectives going forward and what fund raising is currently happening (Opportunity Drawings) and is currently planned (Opportunity Quilt – see below), Mary was asked to research and provide further ideas/options for Board consideration.

Hospitality Report – Linda Adams

- Linda will provide Kay with birthday months for potluck at November General Meeting for publication. Also to be announced at the October General Meeting.
- Linda was asked to send get well cards to members, Eva Newman and Patti Gutierrez.

SCCQG Report – Linda McKenna

- Gave a recap of insurance/dues procedure, due dates as well as ongoing communication issues on the part of SCCQG.
 - Necessary forms will be completed and submitted with check request.
- Linda also reported on the SCCQG Quarterly meeting which dealt with quilt guilds and social media. She indicated that the session was recorded and available online.
 - Barbara Mathews will be listening to the recorded session.

Community Projects Report

- Barbara Filbin reported on Quilts of Valor
 - Nine quilts were presented on Sept 12 and one on Sept 14.
 - Next presentation will be at the Goeke Center Veteran's Day event on November 12 – 1 p.m.
 - She has 19 quilts ready (maximum QOV permits at a single presentation) and 18 recipients identified, including one holocaust survivor.
 - She asked for volunteers to assist with the presentation.
- Barbara also presented information regarding QOV 'Long Arm Army' and what they do. She has done a "test" of their process by submitting 2 quilts for quilting. A downside is that, while they are volunteers who quilt QOV, they are not necessarily

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local necessitating packaging and sending quilts to whoever they match up with Barbara at a given time. Her interest in “testing” is if it’s viable as a possible back-up plan for RQG rather than becoming the norm.

- Barbara also stressed that not just at RQG, but QOV is a volunteer-based organization, and the previously suggested idea of a monetary incentive for members to long arm QOV quilts is not in line with the organization’s philosophy.
- National Quilts of Valor Sew Day will be February 7, 2026. She will follow up regarding location.

Retreats Report – Amy Printup

- Ayres Moreno Valley – 3 days, 2 nights
 - Will be 3/13/26-3/15/26
 - \$125/person (double occupancy) room rate – reserved directly through the hotel
 - \$200/day for sewing room
 - Barbara Mathews signed the contract and Amy will proceed with finalizing arrangements and appropriate notification to the membership, etc.
- Amy made preliminary inquiries into a possible Cruise retreat but asked for more specific information before being able to proceed further. See following:
 - Dates in early 2027 would be earliest
 - Avoid cruises that would involve flights
 - Informal – Sew Day(s) at Sea

Programs

- Manny Caldera’s Workshops – October 11, went well. 10 participants for the morning session, 8 at the afternoon.
- Comment on Candy Glendening’s presentation was only that it went long.
 - Candy will lead a workshop on Saturday, November 15 at Victoria Village Clubhouse. “Free Motion Machine Sketching”
 - Maximum participation: 20 (needed to cover costs)
 - So far, 7 participants have signed up
 - After extensive discussion regarding pricing, etc., for future workshops and review of Candy’s contract, it was decided that at the October General Meeting next week, Evie will announce that we need to have 20 paid participants (non-members invited) signed up by October 25 or we will have to cancel the workshop.
- It was noted that going forward, speakers should be held to a specific time limit.

Opportunity Quilt – Jeri Read

- Everyone needs to participate selling tickets*. Mandatory 40/per member. Probably \$1/ticket or 6 for \$5.

*Suggested that Standing Rules be amended to include as a condition of membership, participation in Guild programs/projects (such as Opportunity Quilt).

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- Jeri is to forward committee member list to BJ Kaiser for Guild records (minutes).
- Jeri also advised that before we can sell tickets, RQG must be a registered Not-for Profit organization and have the appropriate paperwork and registration completed.

Hoffman Tour Update - Evie

- After confirmation that the Ayres retreat is scheduled in March 2026, Evie will follow up with Hoffman to determine which dates in Spring 2026 are available and confirm a date for a RQG tour.

Stash Challenge Exchange update

- Evie will announce that there will be a 2nd opportunity for members to sign up to participate; an even number of people interested is needed.

Action Needed (Recap)

BARBARA MATHEWS

- Once appropriate wording is available, present possible changes to Standing Rules to General Membership for voting (majority of members required).
- Follow up with appropriate paperwork to establish official Not-for-Profit status.

VICKIE

- Provide 2026 Proposed Budget to Kay by November 1, for posting on Members Only page of website
- Present 2026 Proposed Budget to the General Membership at the November General Meeting for any suggested changes or comments prior to voting at the December General Meeting
- Bring to the December General Meeting for voting

KAY

- Pre-General Meeting email to membership with meeting information (Ongoing)
- Coordinate with BJ and/or Eva the membership roster on website and email distribution lists. (Ongoing)
- Update automatically “Other Guilds’ News” on website as information is received. (Ongoing)

MARY WALTON

- Follow up on discussion at meeting regarding additional ideas for fund raising.

LINDA MCKENNA

- Submit completed SCCQG Dues/Membership form and check request to Treasurer for payment.

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BARBARA FILBIN

- Report back to the Board regarding viability of “Long Arm Army” as a back-up for RQG

AMY

- Provide information and sign-up sheet for Ayres retreat at the Guild General meeting when available and provide same to Kay for publication on, and downloading from, the website.
- Update the Board, as available, information regarding a Cruise Retreat

EVIE

- Announce at October General Meeting participation requirement regarding Candy Glendening’s possible workshop in November.
- Announce additional opportunity to participate in the Stash Exchange Challenge
- Announce date for 2026 Hoffman Tour when confirmed. Provide sign-up sheet closer to actual tour date.

JERI

- Provide Opportunity Quilt committee names to BJ Kaiser for the Guild records

Next Board Meeting – November 11, 2025

Meeting Adjourn at 9:26 pm

Minutes Submitted by Barbara (BJ) Kaiser